ORG
HOME ORGANIZATION SOLUTIONS

Planning Checklist: **MASTER BEDROOM AND CLOSET**

Key Considerations

Use It *How frequently is it used?*
See It *Should it be visible/displayed or behind a door or in a drawer?*
Plug It *Does it require a nearby outlet?*
Count It *How many items need to be accommodated?*
Move It *Is there a more appropriate place for it?*
Toss It *Is it time to dispose of it?*

	Use It					See It		Plug It		Count It	Move It	Toss It	Notes
	Always	Often	Occasional	Seasonal	Seldom	Yes	No	Yes	No				
All the Stuff													
Hanging clothes													
Folded clothes													
Seasonal clothes													
Socks/underwear													
Robes													
Shoes													
Hats													
Jewelry													
Belts/ties													
Purses/bags													
Perfumes/colognes													
Change (coins, money clip)													
Television													
Alarm clock													
Stereo/MP3 player													
Remote controls													
Books													
Newspapers/magazines													
Computer													
Computer/electronic games													
Printer/printer paper													
Cell phone/charger													
Beverages													
Seating/lounging													
3D items													
Photos/artwork													
Lockable items													
Iron/ironing board													
Suitcases													
Bed linens													
Laundry hamper													
Other:													